



**SCHEDULE "C" Request  
For a Review Form  
Continued**

<b>Continued from page 1.</b>
Attachment(s) included (please check relevant box):    Yes    No

<b>Statement of Penalty Notice Recipient</b>	
I represent and warrant that:	
<ul style="list-style-type: none"> <li>• I am the registered owner of the vehicle (for Parking Penalty Notices only); or</li> <li>• I am the person named on the Penalty Notice (for Non-Parking Penalty Notices Only);</li> <li>• I acknowledge that if I fail to appear and to remain at my scheduled in-Person Hearing until my matter has been determined by the Hearings Officer, I will be deemed to have abandoned my request for a Hearing, the Administrative Penalty will be affirmed, and I will be liable for any additional Administrative Fees; and</li> <li>• I have read and understand the conditions of this application.</li> </ul>	
Signature	Date

<b>Instructions for Submitting Request for Review Form</b>
Please submit your completed form to the Township of Alfred and Plantagenet by:
<ul style="list-style-type: none"> <li>a) Regular letter mail to: 205 Old Hwy 17, P.O. Box 350 Plantagenet ON K0B 1L0</li> <li>b) Email scanned copy to: <a href="mailto:arochefort@alfred-plantagenet.com">arochefort@alfred-plantagenet.com</a></li> <li>c) In person at: 205 Old Hwy 17, Plantagenet, ON K0B 1L0</li> </ul>

INTERNAL USE ONLY	
Application Received Date:	
Decision Date:	
Date Owner Notified:	
Notification by:    Email    Mail    In Person	
Officer's Name:	Signature:

Personal information contained on this form is collection and will be used for the purpose of administering the Township's AMPS By-law. Questions about this collection should be directed to the Township of Alfred and Plantagenet Clerk at 613-673-4797.